18 August 2010

Central Institute of Technology

25 Aberdeen Street

Locked bag 6

NORTHBRIDGE WA 6865

Re: Notice of Cupcake Sale

To Whom it May Concern:

On Wednesday, September 8th 2010, the Diploma of Business 2010 class is planning to hold a cupcake sale from 9am to 2pm. We will have our sales table set up adjacent to the entrance to Bookstore. The proceeds of this sale are going to help finance the Sustainable WA Conference which will be held on the 20th of November at E-Central. We are seeking your support and permission to hold this sale as planned as our sale my indirectly affect your business and we wish to be as unobtrusive as possible.

Yours sincerely

Michelle Cohen & Lisa Nguyen

The Cupcake Group

Diploma of Business Course 2010

Jo Marshall (Instructor)

lisa.nguyen1989@live.com

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Yours sincerely

Michelle Cohen & Lisa Nguyen

The Cupcake Group

Diploma of Business Course 2010

Jo Marshall (Instructor)

lisa.nguyen1989@live.com